

Appendix E. Academic Credit and Stackability/Portability Documentation Template

Purpose. This template is completed by the institution to document that the proposed Mississippi Workforce Pell eligible workforce program leads to a recognized postsecondary credential that is stackable and portable, or prepares students for an occupation for which there is only one recognized postsecondary credential, and that the program ensures an academic-credit pathway through which, after successful completion of the Workforce Pell program and subsequent enrollment in a related certificate or degree program, a student may receive academic credit toward at least one certificate or degree program at one or more eligible institutions.

Instructions. Complete this template for each program submitted for State review. Attach supporting documentation, including articulation agreements, transfer-of-credit agreements, consortium or partnership agreements, MOUs, program maps, course or competency crosswalks, catalog language, PLA procedures, or other formal arrangements.

Institution and Program Information

Institution Name	
Program Name	
Credential Awarded	
CIP Code	
SOC Code(s)	
Receiving Certificate/Degree Program	
Receiving Institution(s)	

Recognized Postsecondary Credential

Identify the recognized postsecondary credential associated with the program and describe how the credential demonstrates labor market value and occupational relevance.

- Industry-recognized certification
- Occupational license or licensing pathway
- Institutional certificate or other recognized educational credential
- Registered Apprenticeship certificate or related technical instruction connected to a Registered Apprenticeship Program
- Other recognized postsecondary credential

Stackability Documentation

Describe how the Workforce Pell program leads to additional credentials or educational advancement opportunities within a career pathway.

- The credential connects to one or more additional certificates or degrees.
- The pathway is offered by the same institution.
- The pathway is offered by another eligible institution.
- The program prepares students for an occupation for which there is only one recognized postsecondary credential.
- The institution has attached a program map, credential pathway, articulation agreement, transfer agreement, PLA policy, or other pathway documentation.

Portability Documentation

Describe how the credential or competencies are recognized across more than one employer, region, labor market, industry sector, or employment setting, where applicable.

- Credential is recognized by multiple employers.
- Credential is recognized by an industry association, licensing body, regulatory agency, or governmental entity.
- Labor market information demonstrates broad occupational relevance.
- Employer validation confirms the credential or competencies are recognized, preferred, or accepted for hiring or advancement.
- Credential is connected to statewide workforce priorities or targeted industry sectors.

Academic Credit Pathway

Describe the academic-credit pathway, including the specific related certificate or degree program, receiving institution, mechanism for credit or advanced standing, amount or type of credit available, and the process by which students access the pathway after successful completion of the Workforce Pell program and subsequent enrollment in the related certificate or degree program.

- Articulation agreement, transfer-of-credit agreement, consortium agreement, partnership agreement, or MOU
- Course-to-course, program-to-program, or competency crosswalk
- Program map showing progression from the Workforce Pell program into a certificate or degree program

- Catalog language, advising materials, or student-facing pathway documentation
- PLA policy or prior learning assessment process, if applicable
- Evidence that the credit applies toward a credential and is not merely general elective credit, unless otherwise justified
- Documentation for sole-recognized-credential pathway, if applicable

Institutional Attestation

By signing below, the institution attests that the information provided in this template is accurate and that the attached documentation demonstrates a specific, documented, operational, and accessible academic-credit pathway available after successful completion of the Workforce Pell program and subsequent enrollment in the related certificate or degree program, and supports credential stackability and portability as required for Workforce Pell approval.

Authorized Official Name	
Title	
Signature	
Date	
Email	
Phone	

For State Use Only

- Recognized postsecondary credential documentation reviewed
- Stackability documentation reviewed
- Portability documentation reviewed
- Academic credit pathway documentation reviewed
- Pathway is specific, documented, operational, and accessible
- Additional documentation requested
- Requirement satisfied
- Requirement not satisfied

Reviewer Name/Title	
Date Reviewed	
Reviewer Notes	