



# SWIB | State Workforce Investment Board

## SWIB Executive Committee Agenda

Friday April 5th, 2024 – 2:00p.m. - 3:30 p.m.

Virtual, Via Teams

### Call to Order:

Chair Patrick Sullivan called the meeting to order at 2:03 pm. It was determined that a quorum was present.

### Executive Board Members in Attendance:

<b>Executive Committee Board Members</b>	<b>Present</b>	<b>Agency Represented</b>
Patrick Sullivan	✓	Chair, State Workforce Investment Board
John McKay	✓	MS Manufacturers Association
Scott Waller	✓	MS Economic Council
Pablo Diaz	✓	Vicksburg Warren Economic Dev. Partnership
Nic Parish	✓	Burns Dirt Construction
Donnie Bell		MS House of Representatives
Daniel Sparks		MS Senate
<b>SWIB Board Members</b>		
Jan Collins	✓	Madison County Business League & Foundation
Kristy Luse	✓	CREATE Foundation
Lance Evans	✓	MDE
<b>AccelerateMS Staff</b>		
Courtney Taylor	✓	
Bree Wheeler	✓	
Garrett McInnis	✓	
Trey Smith	✓	
Garrett McInnis	✓	
<b>Additional Guests</b>		
Catherine Bell	✓	Attorney General's Office
Bill Ashely	✓	MDES
Michelle Mangum	✓	MPB

A motion to approve agenda was made by John McKay and seconded by Pablo Diaz. Motion carried with a unanimous vote.

A motion to approve February 19, 2024, Executive Committee minutes was made by John McKay and seconded by Pablo Diaz. Motion carried with a unanimous vote.

**Topics of Discussion:**

Executive Director Dr. Taylor lead the Executive Committee for a discussion of the following topics:

- a. Legislative Considerations for 2024 Session
- b. Professional Development –
  - i. Continuous Dialog – Customized Webinar & Group Training
  - ii. VisionFirst Advisors – Coordinator Training
- c. Reporting –
  - i. Funding Requests to the Office
  - ii. FY25 Adjustments to State Funded Programs
  - iii. Career Coach Outcomes Process
  - iv. 2024 0321 Mississippi Public School Early Graduates Report
  - v. ROI Reports

**Executive Session:**

John McKay moved to go into closed session to determine whether an Executive Session was necessary. Motion carried with a unanimous vote.

Scott Waller moved, seconded by Pablo Diaz, that the Board has reason under MISS. CODE ANN. § 25-41-7 (k), as amended, to go into Executive Session, namely, to discuss personnel matters relating to the terms of any potential or current employment for staff member of Accelerate. Motion carried with a unanimous vote.

**Within Executive Session, the following actions were taken:**

John McKay moved to approve the restructuring of the Accelerate Office into four divisions comprised of External Affairs & Communications, Programs, Talent Solutions, and Grants Management based on the recommendations of the Executive Director. Scott Waller provided the second. Motion carried with a unanimous vote.

John McKay moved to approve the promotion of the following individuals, reclassification of certain positions, and salary of the positions based on the recommendation of the Executive Director for the following:

- Trey Smith as Talent Solutions Director,
- Shelika Hooker as Director of Grants Management (formally Adult Programs Manager),
- and
- Cliff Thames as Director of Talent and Insights (formally Talent and Insights Manager).

Scott Waller provided the second. Motion carried with a unanimous vote.

Scott Waller moved, seconded by John McKay, to accept the proposed pay ranges for the positions created by or effected by the restructuring of the Accelerate Office for any and all unfilled positions including the following: Recruiting Manager, Project Manager, Director of Programs, Grants Accountant, and Research Analyst. Motion carried with a unanimous vote.

John McKay moved to exit Executive Session. Scott Waller provided the second. Motion carried with a unanimous vote.

**Adjournment:**

There being no further business to come before the Board, Scott Waller moved, seconded by John McKay, to adjourn the meeting at 3:24 pm. Motion carried with a unanimous vote.

DocuSigned by:  
*Patrick Sullivan*  
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Patrick Sullivan, SWIB Chairman